



REGISTRATION FORM

Please tick and complete in full sections 1-6 of this form to ensure your registration is processed accurately.
One registration form should be completed per applicant and returned as directed.

BOOK BY 24 MAY - SAVE 5%

BOOK ONLINE & BY 24 MAY - SAVE 10%
To book online go to www.ifpconference.org.uk

1. PERSONAL DETAILS

Title: _____
 First Name: _____
 Surname: _____
 Job Title: _____
 Company/Org: _____
 Address: _____

 Postcode: _____
 Telephone: _____
 Email: _____
 IFP Member: Yes No
 Membership No: _____
 CFP^{CM} Professional: Yes No

Membership Offer

Not a member? Benefit from IFP member rates and get your first year's membership for only £100 (usually £160 + a £25 admin fee). To add membership, tick the box below and add the additional amount to the Total Fee Payable:

IFP membership offer + £100.00

A membership form will be sent to you shortly for signing and completion.

2. SPECIAL REQUIREMENTS

Do you have any special requirements to enable you to attend this event (e.g.: diet, access etc)?

No Yes (please specify): _____

3. PACKAGES & FEES

I wish to register for the following package:

- Option 1: All-inclusive Package**
 Option 2: Conference & Dinner Package
 Option 3: 'Pick & Mix' Package

Cancellations made on or before MONDAY, 6 SEPTEMBER 2010 will be refunded, less an administrative charge of £50.00 per person. Cancellation charges apply from 10 working days prior the event. **SEE WEBSITE FOR FULL BOOKING TERMS & CONDITIONS OF BOOKING.** Substitutes are acceptable at any time. All prices quoted include VAT at 17.5%.

OPTION 1: All-inclusive Package

Full Conference Package, to include all aspects of the event and offered at discounted member rates.

- i. Day 1, 2 & 3 conf passes (20, 21 & 22 Sept)
 ii. Welcome & Gala Evening invitations
 iii. Resort accommodation 20 & 21 Sept (2 nights)
 iv. Room occupancy required (specify below):
 Single Shared* (double) Shared* (twin)
 v. Fees: Rate required (specify below)

***You must state the name of who you wish to share a room with or select single occupancy if you do not have someone to share with.**

IFP MEMBER RATE

- Early booking rate (single occupancy) £583.28
 Early booking rate (shared occupancy) £534.59
 Standard rate (single occupancy) £613.98
 Standard rate (shared occupancy) £562.73

NON-MEMBER RATE*

- Early booking rate (single occupancy) £816.59
 Early booking rate (shared occupancy) £748.43
 Standard rate (single occupancy) £859.57
 Standard rate (shared occupancy) £787.82

***Join the IFP for only £100 & pay member rates for the conference, see Section 1 for more information.**

Other Rate (as agreed with the IFP)

Briefly specify why this non-standard amount is due and then enter your total fee payable below.

Reason: _____

Sub-total (Option 1)

£

Proceed to section 4.

OPTION 2: Conference & Dinner Package

Conference package (not including accommodation) to include the following aspects of the event:

- i. Day 1, 2 & 3 conf passes (20, 21 & 22 Sept)
 ii. Welcome & Gala Evening invitations
 iii. Fees: Rate required (specify below):

IFP Member Rate

- Early booking rate (book by 24 May) £335.95
 Standard rate £353.63

Non-Member Rate*

- Early booking rate (book by 24 May) £470.33
 Standard rate £495.08

***Join the IFP for only £100 & pay member rates for the conference, see Section 1 for more information.**

Other Rate (as agreed with the IFP)

Briefly specify why this non-standard amount is due and then enter your total fee payable below:

Reason: _____

Sub-total (Option 2)

£

Proceed to section 4.



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OPTION 3: Pick & Mix Package

'Pick & mix' Conference Package, to include only those specific aspects of the event chosen by the participant.

Step 1: 'Pick and mix' the elements of the event required.

Step 2: Calculate the total fee payable.

	MEMBER RATES		NON MEMBER RATES*	
	Early Booking**	Standard	Early Booking**	Standard
MON 20 SEPT				
Day 1 Pass	<input type="checkbox"/> 77.90	<input type="checkbox"/> 82.00	<input type="checkbox"/> 109.06	<input type="checkbox"/> 114.80
Welcome Eve	<input type="checkbox"/> 38.95	<input type="checkbox"/> 41.00	<input type="checkbox"/> 54.53	<input type="checkbox"/> 57.40
Single Room	<input type="checkbox"/> 155.80	<input type="checkbox"/> 164.00	<input type="checkbox"/> 218.12	<input type="checkbox"/> 229.60
Shared Room	<input type="checkbox"/> 107.11	<input type="checkbox"/> 112.75	<input type="checkbox"/> 149.96	<input type="checkbox"/> 157.85
TUES 21 SEPT				
Day 2 Pass	<input type="checkbox"/> 180.15	<input type="checkbox"/> 189.63	<input type="checkbox"/> 252.21	<input type="checkbox"/> 265.48
Gala Eve	<input type="checkbox"/> 82.77	<input type="checkbox"/> 87.13	<input type="checkbox"/> 115.88	<input type="checkbox"/> 121.98
Single Room	<input type="checkbox"/> 155.80	<input type="checkbox"/> 164.00	<input type="checkbox"/> 218.12	<input type="checkbox"/> 229.60
Shared Room	<input type="checkbox"/> 107.11	<input type="checkbox"/> 112.75	<input type="checkbox"/> 149.96	<input type="checkbox"/> 157.85
WEDS 22 SEPT				
Day 3 Pass	<input type="checkbox"/> 107.11	<input type="checkbox"/> 112.75	<input type="checkbox"/> 149.96	<input type="checkbox"/> 157.85

*Join the IFP for only £100 & pay member rates for the conference, see Section 1 for more information.**Booked by 24 May 2010.

PLEASE NOTE: Places at the evenings can only be booked in conjunction with conference passes unless agreed with the IFP in advance.

Other Rate (as agreed with the IFP)

Briefly specify why this non-standard amount is due and then enter your total fee payable below:

Reason:

Sub-total (Option 3) £

Proceed to section 4.

4. OTHER INFORMATION

Room Upgrades

To upgrade your room, please select from the following and add the additional amount to the Total Fee Payable:

- Deluxe room + £100.00
 Deluxe room with balcony + £200.00
 Deluxe suite + £300.00

NOTE: For shared occupancy bookings, the upgrade rate only needs to be paid by one of the delegates sharing the room.

For details of the types of room available, please visit www.celtic-manor.com. Room upgrades are limited and are offered on a first come first served basis.

If you have selected shared occupancy, please give the name of the person you will be sharing your room with:

- Are you a business owner? Yes No
 Have you attended the IFP conference before? Yes No
 Please tick here if you would like further details of pre conference golf options.

5. PAYMENT

Calculate the total fee payable:

	Amount
<input type="checkbox"/> IFP membership offer (section 1)	£
<input type="checkbox"/> Conference package total (section 3)	£
<input type="checkbox"/> Room upgrade (section 4)	£
Total fee payable	£

Make cheques payable to **Institute of Financial Planning**.

Registration is confirmed on receipt of payment only.

- Cheque Mastercard VISA
 Visa Debit Maestro
 Other (please specify): _____
 NB: Amex not accepted

If paying by card, please complete the following and sign below:

Name On Card: _____
 Reg address & postcode (if diff to section 1) _____
 Card Number: _____
 Expiry Date: _____
 Valid From Date: _____
 Issue number: _____
 Sec Code last 3 digits on card back: _____
 Cardholder Signature: _____

6. AUTHORISATION

By signing this booking form you are agreeing to the terms and conditions of booking.

To view the terms and conditions of booking, contact the IFP or visit www.ifpconference.org.uk

Signed: _____
 Date: _____

Return to:

IFP Conference Registration
 Institute of Financial Planning
 Whitefriars Centre, Lewins Mead, Bristol BS1 2NT
 F: 0117 929 2214
 E: conference@financialplanning.org.uk

Office Use Only

Date Received: _____ Processed: _____
 Notes: _____